

4-19-1979

## Board of Trustees Meeting Minutes 1979-04-19

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/bot>

---

### Repository Citation

Bowling Green State University, "Board of Trustees Meeting Minutes 1979-04-19" (1979). *Board of Trustees Meeting Minutes*. 637.

<https://scholarworks.bgsu.edu/bot/637>

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.

## ANNOUNCEMENTS

Chairman Lipaj announced the date of the next meeting as Thursday, April 19, at 10:00 a.m. He also said the Winter Quarter Commencement would be held on Saturday, March 17, at 10:00 a.m., in Memorial Hall.

## ADJOURNMENT

Immediately following the Chair's call for a motion for adjournment, John Hernandez, a member of the audience, rose and asked to be permitted to speak. The Chair stated that Mr. Hernandez could address the Board for two minutes. Mr. Hernandez said that he represented the classified employees of the University; he introduced Mr. Don Turko of the Ohio Association of Public School Employees (OAPSE), who said he believed the understanding was that the organization would have an opportunity to meet with a representative of the Board and requested time be allotted for this purpose prior to the April 19 meeting. He thanked the Board for the opportunity to present his request.

The Board Secretary asked Mr. Turko and Mr. Hernandez to meet in his office to arrange a time to present the statement of the organization (OAPSE).

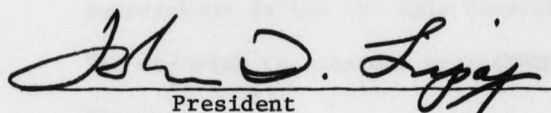
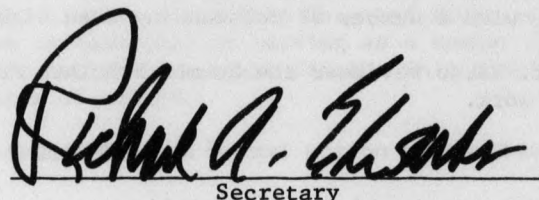
The Chair again called for a motion for adjournment. Hearing no objection, he declared the meeting adjourned at 12:32 p.m.

## INFORMATIONAL MATERIAL

The following material was made available to the members present and/or forwarded by mail:

Monitor - Vol. 2, No. 7 (January 22, 1979); also Vol. 2, Nos. 8, 9 and 10 (March 5, 1979)  
Speech of President Hollis A. Moore - "The Fifth Estate" - Toledo Rotary Club, January 29, 1979  
Research & Development Newsletter - February, 1979

js

  
President  
Secretary

Bowling Green, Ohio  
April 19, 1979

Official notice having been given, the Board of Trustees met in the McFall Center Assembly Room, with the following members present: Albert Dyckes, Vice Chairman; M. Shad Hanna; Robert Ludwig; Norman Rood; Robert Savage; and Arthur Spiegel. Chairman John Lipaj was absent due to illness; Frazier Reams and Charles Shanklin could not attend because of schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Roller, Faculty Representative; Frank Aveni, Undergraduate Student Representative; W. Theodore (Ted) Forsberg, Graduate Student Representative; Wallace Glenwright, representing the Firelands College Board; William Bess, Director of Campus Safety and Security; Myron Chenault, Assistant Vice President--Institutional Contracts; Richard Eakin, Vice Provost for Institutional Planning and Student Affairs; David Elsass, Dean, College of Education; Roland Engler, University Architect; Michael Ferrari, Provost and Executive Vice President; James Hof, Vice President for Development and Alumni Affairs; Beverly Mullins, Director of Equal Opportunity Compliance; Paul Nusser, Assistant Vice President for Operations and Treasurer; George Postich, Vice President for Operations; representatives of two employee organizations (Ohio Association of Public School Employees and Ohio Civil Service Employees Association); Resident State Examiner of Ohio, Ober Simon; press representatives; and a number of observers.

The Vice Chairman called the meeting to order at 10:05 a.m.; the Secretary called the roll and announced a quorum present.

## MINUTES

No. 49-79 Mr. Savage moved, Mr. Hanna seconded, that the minutes of the meeting of March 8, 1979, be approved as written. The motion carried.

## PRESIDENT'S REPORT

President Moore reported as follows:

Spring Quarter Enrollment

Preliminary enrollment data indicate that total university enrollment for Spring Quarter, 1979, will exceed comparable enrollment for Spring Quarter, 1978. Currently, head count enrollment data show that there are 65 more students enrolled than at this time last year.

Housing

We are accommodating 7,858 students on campus Spring Quarter, an increase of 164 residents over Spring Quarter and an increase of 168 over our budgetary goal. Seventy-six students from France who are enrolled for this quarter only are included in the number housed Spring Quarter.

Energy Conservation

The energy management program at BGSU is receiving increased attention in view of the escalating cost of all forms of energy. We have been advised that unit costs for electricity, fuel oil, coal, and natural gas will increase during the coming year; we know that costs of water and sewer use will also increase.

Our electrical consumption has increased over the past few months, due primarily to the opening of the Student Recreation Center. This increase is being monitored closely, and electrical energy



#2-1978 ERIKSEN'S, INC., TOLEDO OHIO

conservation measures have been adopted in a move to minimize the upsurge.

The backbone of the Energy Management Program continues to be the IBM Systems 7 Computer. Through extensive use of the computer to control centrally large electric motors and steam valves in major buildings we have achieved significant reductions in electrical consumption and peak electrical demand.

In the next few weeks we will announce the membership of the rejuvenated Energy Conservation Committee. The Committee will require broad-based assistance from all areas of the campus to help reduce consumption of all utilities. We have already accomplished the easy-to-do energy savings projects; we look to the Committee to help establish the momentum necessary for an effective energy conservation program.

#### ESP

Changes and repairs to the Central Heating Plant mandated by EPA regulations are now well under way. The electrostatic precipitator (ESP) has arrived and is approximately fifty per cent erected with completion scheduled for June 15. Bids have been received by the State Architect's Office to do the related work necessary to attach the ESP, install an economizer, repair the stack, and renovate boilers #1 and #5.

#### Campus Safety and Security

We are pleased with the progress made in our Campus Safety and Security operation. You will receive a report today from Dr. Gerald Rigby summarizing the membership, structure, activities, and procedures of the Campus Safety and Security Advisory Committee.

The Trustees' Ad Hoc Panel specified that the Mutual Aid Agreement between the City and the University be renegotiated. I am pleased to report that a revised agreement has been drafted and signed by Mayor Perkins and by me. It defines more precisely the conditions under which each agency can come to the other's aid, and it is clearly in the spirit of the Panel's recommendations.

Mr. Bill Bess reported to you last January on the expanded involvement of students in the safety and security programs on campus. The students have performed exceptionally well, and we look for continued development and refinement of this aspect of our security operation. At the request of the City, we have temporarily suspended any further involvement of our student service officers in downtown patrols. A potentially hazardous late-night incident involving our student officers surfaced a serious concern for their personal safety. The City has requested an appropriate respite until a thorough review of the student's participation could be completed and adjustments in operating procedures implemented. The early reports indicated that this type program possesses considerable merit. I know that the City and the University look forward to its resumption.

#### Personnel Steering Committee

The University has established a Personnel Steering Committee composed of 17 classified employees from various job classifications, organizational entities, and geographical areas on campus. The charge to the Committee is to provide the Personnel Services office and University administrators with assistance in addressing matters of concern and interest to classified employees.

The Committee will:

- 1) serve as a sounding board for the discussion of policies, procedures, benefits, and services affecting classified staff;
- 2) provide classified staff the opportunity to offer suggestions and advice to the Director of Personnel Support Services on employment-related concerns;
- 3) provide University officials with an effective method for soliciting and disseminating information about plans, policies, and concerns affecting classified staff employees.

The Committee is designed as a reorganization of the Personnel Services Advisory Committee (PSAC) originally established in 1968.

#### Handicapped Awareness Training Sessions

In keeping with Bowling Green's Affirmative Action Plan, Handicapped Awareness Training Sessions are being conducted this week. They are designed to provide University employees with a better understanding of the employment-related problems faced by the handicapped individual and to acquaint supervisory employees with the provisions of Section 503 of the Rehabilitation Act of 1973, as well as with an understanding of the functions and services of the Bureau of Vocational Rehabilitation.

#### Tactile Maps

I am pleased to announce the completion of a special project designed to assist visually handicapped students in their understanding of the physical layout of the campus. Vicky Heninger, a March graduate of the School of Art, has designed and produced this tactile map of the University. The map includes a tactile image of university buildings, walkways, and streets, along with braille designations of campus buildings. It enables sighted persons to assist with the orientation of visually handicapped students. Discussions with currently enrolled students who are visually handicapped reveal that the map should be a valuable addition to the Resource Center for Students with Disabilities. Special thanks go to Mr. Edward Poling of Saxon Products, Inc., Ms. Louise Rees of the Bowling Green Braillists, and Mr. Carl Hall, Professor of Art, for their generous assistance to this project.

#### Health Insurance Program

During the summer of 1977 the University was advised by Blue Cross of a 55% rate increase, effective December 1, 1977. Although negotiations with Blue Cross resulted in their acceptance of a 39.7% increase (for a cost avoidance of \$117,000), we continued negotiations until Blue Cross of Northwest Ohio agreed to a "contingent premium" arrangement. Under this arrangement the University paid Blue Cross, on a monthly basis, 85% of the agreed-to premium for the 1977-78 year, for a cost avoidance of \$179,000.

Our total group insurance program was rebid during the summer of 1978, and awarded to Blue Cross/Blue Shield for 1978-79 on the same 85% contingent premium arrangement.



#2-1978 ERIKSEN'S, INC., TOLEDO, OHIO

Outstanding High School Junior Awards Program

On Monday, May 7, 112 high school juniors from northwest Ohio will be honored on campus during the fifth annual "Outstanding High School Junior" awards program. The juniors and their parents will attend a recognition banquet in the Ballroom. The top two students will receive four-year scholarships to attend Bowling Green State University. The number of students participating this year is the largest we have had since the program was started.

Proposed WBGU-WGTE Merger

As you know, exploratory discussions are under way about the possibility of creating a new public telecommunications entity in Northwest Ohio for radio and television.

The discussions are in no way intended to diminish or bring into question the laudable history of public television and related instructional services rendered by WBGU-TV.

Representatives of this Board--namely, Trustee Frazier Reams, Vice President Richard Edwards, and Dr. Duane Tucker--are meeting with representatives of The Greater Toledo Educational Television Foundation to pursue the possibility of eliminating costly duplication and overlap, if appropriate, in the belief that a new entity might enhance public television and radio programming in Northwest Ohio.

While it is too early to predict the final outcome of these exploratory talks or to project a timetable, I wish to underscore that we shall weigh carefully and completely all the considerations involved from a BGSU perspective, the most important of which is the range of instructional services and opportunities provided by WBGU-TV. Vice President Edwards and Dr. Tucker will keep the WBGU-TV Advisory Board, the Broadcast Policy Committee, the members of the WBGU-TV staff, and others apprised of the scope and direction of the discussions under way. No plan will be presented to this Board for consideration without ample consultation with campus-based interests.

. . .

President Moore said that he was pleased to announce to the Board the following recommendations of the ad hoc committee concerned with the use of Northeast Commons for beer blasts and including the support of the Student Government Association, Resident Student Association, Association of Concerned Resident Advisors, Interfraternity Council and the Panhellenic Council:

We, the Student Government Association, acknowledge that we are in support of the phasing out of Thursday night Beer Blasts in the Northeast Commons;

Whereas, to make the University policy pertaining to alcohol consistent with the goals of the University as a higher education institution;

Whereas, to encourage a living/learning environment in University resident halls; and

Whereas, to set clear the priorities of the University and further an academic atmosphere;

Therefore, be it resolved, that in the best interest of the students of Bowling Green State University, Thursday night Beer Blasts in Northeast Commons be phased out effective Fall Quarter, 1979.

President Moore "applauded the committee's recommendation and the consideration going into it" and stated that he was asking the Vice Provost for Student Affairs to implement the recommendation as soon as possible.

## EXECUTIVE SESSION

Vice Chairman Dyckes announced the scheduling of an executive session for the purpose of conferring with legal counsel. Hearing no objection, he declared the regular meeting recessed at 10:18 a.m. and asked the members to meet in the McFall Center Chart Room for approximately one hour.

The regular meeting was reconvened at 11:36 a.m. with the Vice Chairman announcing that the members had met in an executive session to confer with legal counsel and that, in keeping with the provisions of the "Sunshine Law," no formal action was taken during the session.

## FACILITIES COMMITTEE

Chairman Rood reported that the members met on Wednesday evening, April 18, and reviewed a group of improvement projects requiring action by the Finance Committee and the Board, as well as a report of Auxiliary Improvement Projects Funded in accordance with the procedure adopted on February 10, 1977, by the Board of Trustees. He stated that the members also heard several reports as follows: Pollution Abatement and Energy Update (Charles Coddington); Regents Study on Fixed Costs of Physical Plant Operation and Maintenance (Norman Bedell); and Status of Capital Improvements (Roland Engler).

Following discussion of the improvement projects requiring action, led by Mr. Postich, the members agreed to recommend to the Finance Committee the funding of projects totaling \$76,575, Mr. Rood said.

## FINANCE COMMITTEE

Acting Chairman Spiegel reported that the members met on Wednesday evening, April 18, to review the 1979-80 Miscellaneous Auxiliary Budgets as well as the group of improvement projects to be funded and requiring action by the full Board.

No. 50-79

Mr. Spiegel moved, Mr. Hanna seconded, that the Miscellaneous Auxiliary Budgets for 1979-80 be approved in the amount of \$7,363,415; and that 1978-79 budget revisions be approved as listed on the respective budget summaries.

Mr. Spiegel expressed the Committee's concern about the total of the budgets recommended for Board approval and noted a consensus on the part of the members that every effort should be made to reduce the 1979-80 Auxiliary Budgets proposed in an effort to maximize cost savings for the University.

The Secretary called the roll with the following results: Voting "yes"--Mr. Dyckes, Mr. Hanna, Mr. Ludwig, Mr. Rood, Mr. Savage, Mr. Spiegel. The motion was declared approved by six affirmative votes.



2-1975 ERIKSEN'S, INC., TOLEDO OHIO

SUMMARY OF 1979-80 RECOMMENDATIONS  
FOR THE MISCELLANEOUS AUXILIARY BUDGETS

	Income	Expenses	Excess Income over Expenses
Amani Room	\$ 85,000	\$ 85,000	\$ 0
Bake Shop	172,000	166,000	6,000
Central Stores	1,425,000	1,425,000	0
Farm Leases	36,000	20,100	15,900
Firelands Campus Parking Services	6,000	6,000	0
Golf Course	140,000	140,000	0
Laundry	126,000	118,200	7,800
Little Shop	56,000	54,631	1,369
Mid-American Room	110,000	106,000	4,000
Office Services	438,000	445,000	(7,000)
Parking Services	360,000	359,700	300
Stadium Operations	67,800	67,800	0
Student Services Building Operations	68,400	68,400	0
Student-Faculty-Staff Snack Bar	5,000	2,300	2,700
Summer Sports School	103,300	92,075	11,225
Telephone Services	986,400	971,249	15,151
Transportation Services	183,000	175,021	7,979
University Bookstore	2,041,807	2,041,807	0
University Health Center Building Oper.	26,300	26,300	0
University Union Enterprise Operations	927,408	927,408	0
TOTALS	\$ 7,363,415	\$ 7,297,991	\$ 65,424

Proposed Improvement Projects to be Funded and  
Auxiliary Improvement Projects Funded since March 8, 1979 (Report)

Mr. Spiegel reported that the members reviewed the two groups of improvement projects and voted to approve funding of the projects totaling \$76,575 and to submit them to the full Board for final approval.

No. 51-79 Mr. Spiegel moved and Mr. Ludwig seconded that approval be given to the allocation of funds for Improvement Projects totaling \$76,575--as listed.

The Secretary called the roll with the following results: Voting "yes"--Mr. Dyckes, Mr. Hanna, Mr. Ludwig, Mr. Rood, Mr. Savage, Mr. Spiegel. The motion was declared approved by six affirmative votes.

AUXILIARY IMPROVEMENT PROJECTS FUNDED

Accounting Unit/Project Description	Type of Project			Source of Funding
	Replacements	Improvements	Maintenance	
--Residence Halls--				
<u>KOHL</u>				
1. Renovate Bathrooms	\$ 5,800C			Reserve for Depreciation
<u>RODGERS</u>				
2. Renovate Bathrooms	12,000C			"
<u>CONKLIN</u>				
3. Renovate Bathrooms	8,000C			"
<u>COTTAGE #7</u>				
4. Remodel Restrooms (A) -		\$ 5,775		Unpledged Surplus
Total Project Cost \$11,275				
--Dining Halls--				
<u>COMMONS</u>				
5. New Roof	30,000C			Reserve for Depreciation
--Other Auxiliaries--				
<u>UNION</u>				
6. Repair Air Conditioner	15,000C			"
Totals	\$70,800	\$ 5,775	\$ --	

(A) - Additional Amount Needed  
(C) - Outside Contract



#2-1975 ERIKSEN'S, INC., TOLEDO, OHIO

AUXILIARY IMPROVEMENT PROJECTS FUNDED

Resolution No. 38-77, approved February 10, 1977, gave authorization to the President or his designee to proceed with various auxiliary projects without prior approval of the Board as long as the stated guidelines in the Resolution were followed. The following list shows the auxiliary projects funded in accordance with this Resolution during the period March 9, 1979, to April 19, 1979.

<u>Accounting Unit/Project Description</u>	<u>Type of Project</u>			<u>Source of Funding</u>
	<u>Replacements</u>	<u>Improvements</u>	<u>Maintenance</u>	
--Residence Halls--				
<u>R DORMS</u>				
1. Renovate Bathrooms	\$ 2,500C			Reserve for Depreciation
<u>HARSHMAN</u>				
2. Renovate Bathrooms	10,000C			"
<u>KREISCHER</u>				
3. Renovate Bathrooms	6,800C			"
<u>MCDONALD</u>				
4. Install Three Pumps	8,500			"
--Dining Halls--				
<u>COMMONS</u>				
5. Renovate Bathrooms	1,700C			"
Totals	\$ 29,500	\$ --	\$ --	

(C) - Outside Contractor

Physical Sciences Laboratory Building Project

Mr. Spiegel reported also on discussion by the Committee concerning financing of the Physical Sciences Laboratory Building and asked that the record reflect the members' concern and the recommendation that costs be borne out of the State's Capital Improvement Appropriations only.

NEW ITEMS

Proposed Amendments - Board of Trustees Bylaws

Mr. Dyckes reported concerning his review of the Bylaws and described the following proposed amendments:

(A line is drawn through words or sentences to be omitted and suggested changes to be substituted are indicated in CAPS and UNDERScoreD)

ARTICLE I - MEETINGS OF THE BOARD OF TRUSTEES

Section 1. Regular Meetings. There shall be nine regular meetings held monthly on the ~~first~~ SECOND Thursday, with the exception of June, September and December. By a majority vote, the Board members may change the date of or eliminate meetings.

ARTICLE III - COMMITTEES

Section 1. The Finance Committee. The Finance Committee shall consist of three members to be appointed by the Chairman ~~each year for a one-year term~~ THREE-YEAR TERMS beginning July 1 -- ~~THE TERMS TO BE ARRANGED SO THAT NO MORE THAN ONE VACANCY OCCURS EACH YEAR.~~ A member shall be eligible for reappointment ~~for one successive year only~~ IF HE/SHE HAS SERVED LESS THAN TWO YEARS OF A REGULAR TERM (MAXIMUM OF FIVE YEARS SERVICE WITHOUT A PERIOD OF ONE YEAR INTERVENING). The Finance Committee shall review all financial matters which are to be considered by the Board of Trustees.

Section 2. The Facilities Committee. The Facilities Committee shall consist of three members to be appointed by the Chairman ~~each year for a one-year term~~ THREE-YEAR TERMS beginning July 1 -- ~~THE TERMS TO BE ARRANGED SO THAT NO MORE THAN ONE VACANCY OCCURS EACH YEAR.~~ A member shall be eligible for reappointment ~~for one successive year only~~ IF HE/SHE HAS SERVED LESS THAN TWO YEARS OF A REGULAR TERM (MAXIMUM OF FIVE YEARS SERVICE WITHOUT A PERIOD OF ONE YEAR INTERVENING). The Facilities Committee shall review all proposed capital improvement projects, including major renovation and maintenance projects, which are to be considered by the Finance Committee and the Board of Trustees.

Section 4. The Chairman of the Board shall be an ex officio member of each committee, including the ~~Finance Committee and~~ the Facilities Committee. THE VICE CHAIRMAN OF THE BOARD SHALL BE AN EX OFFICIO MEMBER OF THE FINANCE COMMITTEE.

ARTICLE IV - ADMINISTRATION OF THE UNIVERSITY

Section 1. President of the University. The executive officer of the University shall be the President, who shall appoint the Provost, the Vice Presidents, ~~the Executive Assistant to the President,~~ and such additional officers as the President, with the consent of the Board, may from time to time select. Each such officer shall have the duties and responsibilities as are assigned by the President and each serves at the pleasure of the President.

Mr. Savage suggested further amendments to Sections 1 and 2 (Article III - Committees) as follows:

In the sentence beginning "A member shall be eligible for reappointment only if he/she has served less ..." -- strike out TWO and substitute ONE -- and strike out FIVE and substitute FOUR; the sentence in both Section 1 and Section 2 stated as follows: "A member shall be eligible for reappointment only if he/she has served less than one year of a regular term (maximum of four years service without a period of one year intervening)."



# Proceedings, Trustees Bowling Green State University

April 19, 1979

#2-1979 ERIKSEN'S, INC., TOLEDO OHIO

Mr. Savage moved, Mr. Rood seconded, that the proposed changes in Article III, Sections 1 and 2, be approved. All members concurred.

No. 52-79 Mr. Rood moved, Mr. Hanna seconded, that approval be given to the Proposed Amendments to Articles I, III and IV - Board of Trustees Bylaws, including amendment of amendments in Article III, Sections 1 and 2. All members concurred.

## Interim Solicitation Procedures (Employee Organizations)

No. 53-79 Mr. Hanna moved, Mr. Rood seconded, that the Administration develop and issue a set of interim guidelines and procedures for the solicitation of University civil service employees for membership in various employee organizations. The motion was approved with no negative votes.

## Presentation - Ohio Association of Public School Employees (OAPSE)

In a preliminary statement, Mr. Dyckes explained that the Board would take no action on the presentations being made but will use the time to listen carefully and will take the points expressed under advisement at a later date. He stated that each organization would be allotted approximately 15 minutes for a presentation and called for the representative of OAPSE to respond.

The following speakers made presentations in support of union representation in OAPSE for University classified employees:

Bonnie Joseph, Field Representative of OAPSE, expressed appreciation to the University and to the Board Secretary for willingness to meet with representatives of the organization and made brief remarks concerning its history.

Sharon Culbertson described the classified employees as the second largest group on campus and cited that employees have no representation before the Board and no direct line of communication with the University Administration other than the Personnel Office.

Gail Greaser also called for representation through an employee organization and approval by the Board to hold an election to determine the bargaining agent for all classified employees.

Gloyd Roe reinforced the need for classified employees to be represented and to have input as personnel procedures and salaries are established.

Donald Turko, Area Field Director of OAPSE, indicated that his organization desires action by the Board regarding representation -- whether to grant or deny or table. He expressed support for a procedure to provide for employee input in the development of guidelines for organizing the classified employees at Bowling Green State University.

Mr. Dyckes acknowledged with thanks the presentations made by the representatives of the Ohio Association of Public School Employees and called for the next agenda item.

## Presentation - Ohio Civil Service Employees Association (OCSEA)

David Boyle, staff representative of the Association, described the strong organization throughout the state and the 22 years of representing the University classified employees locally and at the legislative level. He introduced the president of the local chapter, Basil Warner.

Mr. Dyckes acknowledged with thanks the report made by Mr. Boyle and reiterated that this information would be taken under advisement by the Board.

In response to Mr. Dyckes' invitation for response from others who wished to speak, Ray Malone, University Employee Relations Advisor, made a statement concerning his affiliation with the OCSEA, his efforts to maintain the communication lines with Columbus and his interest in improving employer/employee relationships for all University classified employees.

## REGULAR ITEMS

### Sponsored Grants and Contracts

No. 54-79 Mr. Spiegel moved, Mr. Savage seconded, that grants and/or contracts in the amount of \$405,378.38, as listed for the following period, be accepted and expenditures applicable thereto in that amount be authorized.

Total for Period	Fiscal Year to Date
March, 1979	\$ 5,990,971.14
\$ 405,378.38	

The motion was approved with no negative votes.

## COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

	July 1 through Mar. 31 Fiscal Year to Date	
	1977-78	1978-79
I. Research Grants		
A. Federally Sponsored	\$ 341,838.24	\$ 629,457.57
B. Privately and State Sponsored	61,339.85	228,648.66
Total Research Grants	\$ 403,178.09	\$ 858,106.23
II. Institutes and Workshops	42,282.00	66,980.00
III. Public Service Grants and Contracts	884,151.29	1,378,487.24
IV. Program Development and Innovation Grants	460,773.37	767,717.67
V. Equipment Grants	189,583.00	41,939.00
VI. Student Aid Grants	3,122,872.00	2,877,741.00
Total All Grants and Contracts	\$ 5,102,839.75	\$ 5,990,971.14



#2-1978 ERIKSEN'S, INC., TOLEDO, OHIO

Personnel Changes

No. 55-79      Mr. Hanna moved, Mr. Ludwig seconded, that the personnel changes be approved.    The motion was approved with no negative votes.

PERSONNEL CHANGES      April 19, 1979

Administration

Resignations

Stephen C. Beckholt, Assistant Football Coach and Lecturer in Health and Physical Education (HPE), effective March 30, 1979  
Ronald Mason, Head Hockey Coach and Assistant Professor of HPE, effective April 13, 1979  
Gary R. Pinkel, Assistant Football Coach and Lecturer in HPE, effective March 30, 1979  
James Stofan, Director, University Union Programming, effective April 2, 1979

New Appointments

Norman Cartwright, Assistant Football Coach, effective March 12, 1979, through March 31, 1980; fiscal year rate \$14,500  
Scott Seeliger, Assistant Football Coach, effective March 15, 1979, through March 31, 1980; fiscal year rate \$13,500  
Gerald A. Solomon, Assistant Football Coach, effective March 15, 1979, through March 31, 1980; fiscal year rate \$15,500  
Jeremiah F. York, Head Hockey Coach and Lecturer in HPE, effective March 15, 1979, through June 30, 1980; fiscal year rate \$24,500

ACADEMIC AREA\*

Leaves of Absence

Joan Morgan, Staff Associate in University Division, effective March 12, 1979, through April 30, 1979

Resignations

Joseph Biggs, Assistant Professor of Management, effective June 15, 1979  
Joyce Bresler, Coordinator for Student Organizations and Special Events, Student Activities, effective April 6, 1979  
John Buonaccorsi, Instructor of Applied Statistics and Operations Research, effective June 15, 1979  
David W. Clark, Assistant Professor in the School of Speech Communication, effective June 15, 1979  
Warren Davis, Coordinator of Research and Recruitment Specialist, Student Development, effective May 15, 1979  
Anton G. El A'mma, Postdoctoral Fellow, Chemistry, effective March 15, 1979  
Lavenia Ferguson, Research Assistant, Geology, effective April 13, 1979  
Claudia Holland, Director, Creative Arts Program, effective May 15, 1979  
David Hoose, Lecturer of Finance and Insurance, effective March 16, 1979  
Vincent Mabert, Associate Professor of Management, effective June 15, 1979  
Peter Morrill, Intern Producer/Director, WBGU-TV, effective April 3, 1979  
Louise Owen, Instructor of Home Economics, effective June 15, 1979  
Brian G. Rose, Assistant Professor in the School of Speech Communication, effective August 25, 1979  
Beatrice Russell, Administrative Assistant to the Vice Dean, Extensions, effective February 28, 1979  
John Schleede, Assistant Professor of Marketing, effective June 15, 1979  
Christine Tucker, Instructor of Library and Educational Media, effective August 25, 1979

Changes in Assignment, Rank and Salary

Loreto P. Alonzi, Assistant Professor of Economics, from \$15,000 to \$15,500 academic year rate, effective February 15, 1979; completion of doctoral requirements  
Lester E. Barber, Professor of English, appointed Chair of the Department; salary increased from \$24,910 to \$26,910 academic year rate, effective Spring Quarter, 1979  
Stephen A. Cernkovich, Assistant Professor of Sociology, 1978-79 salary increased from \$15,153 to \$16,353 academic year rate, effective February 1, 1979; salary inequity adjustment  
Edgar F. Daniels, Professor of English, resigned as Chair of the Department, effective Spring Quarter, 1979  
Ronald J. Etzel, Assistant Director of Research Services, from \$18,400 to \$20,500 fiscal year rate, effective April 1, 1979; increased responsibilities and market adjustment  
Steven Ludd, Assistant Professor of Political Science, from \$17,101 to \$18,101 academic year rate, effective February 15, 1979; inequity adjustment  
Beverly L. Mullins, from Acting Director to Director of Equal Opportunity Compliance and from \$16,000 to \$18,000 fiscal year rate, effective April 16, 1979

PART-TIME FACULTY APPOINTMENTS - TEMPORARY CONTRACTS

<u>Name/Rank and Area</u>	<u>Salary</u>	<u>1978-79 Year; Special Notes and Period of Employment</u>
<u>NEW FACULTY</u>		
John D. Adams, Adj. Assoc. Prof., Management (MOD Program)	\$ 1,400	Spring Quarter, 1979
William B. Ballis, Vis. Prof., Political Science	3,200	Spring Quarter, 1979
Steven Friedland, Instructor, Political Science	3,000	Spring Quarter, 1979
Gail I. Halferty, Instructor, College of Health and Community Services	1,000	Spring Quarter, 1979
Joyce R. Kinker, Asst. Prof., Speech Communication	1,200	Spring Quarter, 1979
Michael Manheim, Vis. Prof., English	1,600	Spring Quarter, 1979
Frances J. Perry, Lecturer, Sociology	2,000	Spring Quarter, 1979



#2-1978 ERIKSEN'S, INC., TOLEDO OHIO

Personnel Changes (continued)

## PART-TIME FACULTY APPOINTMENTS - TEMPORARY CONTRACTS

Name/Rank and Area	Salary	1978-79 Year; Special Notes and Period of Employment
--------------------	--------	--

NEW FACULTY (CONT.)

Matthew Rohn, Lecturer, Art	\$ 900	Spring Quarter, 1979
Martha M. Williams, Instructor, English	2,000	Spring Quarter, 1979

REAPPOINTMENTS

James J. Bacik, Lecturer, University Division	600	Spring Quarter, 1979
Donald W. Bowman, Professor, Physics	1,600	Spring Quarter, 1979
Randall Buchman, Vis. Assoc. Prof., History	1,750	Spring Quarter, 1979
Nancy Jean Coleman, Instructor, Art	2,000	Spring Quarter, 1979
Samuel Cooper, Prof. Emeritus, Health and Physical Education	1,200	Spring Quarter, 1979
Beverly Ann Fisher, Instructor, Art	1,500	Spring Quarter, 1979
Panna Flower, Instructor, Health and Physical Education	400	Spring Quarter, 1979
Jane J. Francis, Instructor, Applied Statistics and Operations Research	1,000	Spring Quarter, 1979
Wayne Graham, Lecturer, Ethnic Studies	950	Spring Quarter, 1979
Dorothy M. Haverbusch, Lecturer, Sociology	1,000	Spring Quarter, 1979
Ray Heyde, Instructor, School of Technology	500	Spring Quarter, 1979
John S. Hines, Instructor, English	3,000	Spring Quarter, 1979
Peter G. Kauber, Vis. Assoc. Prof., Computer Science	1,400	Spring Quarter, 1979
David Kline, Asst. Instructor, Health and Physical Education	500	Spring Quarter, 1979
Madonna C. Marsden, Lecturer, English	1,200	Spring Quarter, 1979
Joseph V. Maskovyak, Instructor, Political Science	2,000	Spring Quarter, 1979
Harvey Miner, Assoc. Prof., School of Technology	1,400	Spring Quarter, 1979
Jane M. Navarre, Asst. Prof., Women's Studies	1,200	Spring Quarter, 1979
Barbara H. Ober, Instructor, Sociology	1,200	Spring Quarter, 1979
Dean Roush, Instructor, Composition-History	2,750	Spring Quarter, 1979
Marilyn Sampen, Instructor, Composition-History	2,250	Spring Quarter, 1979
Richard C. Sanzenbacher, Instructor, English	3,000	Spring Quarter, 1979
Mary M. Sheffler, Lecturer, Sociology	2,000	Spring Quarter, 1979
Larry Whiteleather, Instructor, Political Science	2,000	Spring Quarter, 1979

## CONTRACT STAFF APPOINTMENTS - TERM CONTRACTS

Name/Title and Area	Salary	1978-79 Year; Special Notes and Period of Employment
Lowell Gill, Analyst, J. Preston Levis Regional Computer Center	\$ 24,500 fyr	4/1/79 - 6/30/79
Vicky Simpson Ricks, Upward Bound Counselor (PT)	5,200 fyr	3/19/79 - 6/30/79
Marian Ronan, Assistant Director, Research Services	14,000 fyr	4/16/79 - 6/30/79
Deborah Foster Townsend, PT Clinical Supervisor, Speech Communication	720	3/26/79 - 6/8/79

EXTERNALLY-FUNDED PROGRAMS

Patricia A. Froelich, Lab. Technician, Biological Sciences	9,100 fyr	3/5/79 - 12/31/79
Marilyn Levinson, Cataloger, Ctr. for Archival Collections	11,700 fyr	3/5/79 - 6/30/79
Joanne Smith, Director, Creative Arts Program	10,000 fyr	5/15/79 - 5/1/80

\* Changes and appointments effective since the Board of Trustees meeting of March 8, 1979

FACULTY IMPROVEMENT LEAVES  
1979-80

1. Edwin Betts--Music Performance Studies  
Spring 1980  
Study of innovations in the teaching of brass instruments, with an emphasis on the trumpet
2. Arthur S. Brecher--Chemistry  
Academic Year 1979-80  
Research on the regulation and function of renin in man--the means by which renin is activated from pro-renin and the means by which renin activity may be inhibited or controlled by naturally occurring factors in the blood.
3. Edward Chen--History  
Spring 1980  
Research on Japanese colonialism in Korea and Taiwan and a comparative study of its effect upon the development of nationalism.
4. Douglas Daye--Philosophy  
Academic Year 1979-80  
A comparative study of the Chinese, Indian and Anglo/European values of rationality in the Chinese Buddhist text, "An Introduction to Logical Analysis."
5. Lawrence Friedman--History  
Academic Year 1979-80  
Completion of a book on the antebellum American abolitionists and their legacy



#2-1978 ERIKSEN'S, INC., TOLEDO, OHIO

Faculty Improvement Leaves (continued)

6. Darrel Fyffe--Educational Curriculum and Instruction  
Winter 1980
  - . Investigation and analysis of the available materials and approaches in science teacher education to the developing controversies between creation and evolution explanations.
7. Roger Gross--Speech Communication  
Academic Year 1979-80
  - . Completion of three books on: techniques of interpretation, Shakespeare's verse techniques, an organic approach to acting.
8. Robert Guion--Psychology  
Academic Year
  - . Study of latent trait theories and other modern measurement theories
9. James Harner--English  
Fall, 1979
  - . Completion of an annotated bibliography of scholarship on the Elizabethan poets Samuel Daniel and Michael Drayton
10. George Herman--Speech Communication  
Academic Year 1979-80
  - . Study of computer programming as it relates to speech analysis, speech synthesis and process control in the speech laboratory
11. John Howe--Geology  
Winter, 1980
  - . Research on the Pleistocene horse fossils at the American Museum of Natural History
12. Maurice Mandell--Marketing  
Winter, 1980
  - . Residence at a major advertising agency in order to study current advertising agency practices
13. Kathleen Merriam--Political Science  
Academic Year 1979-80
  - . Research in Egypt on the Egyptian woman agronomist and links between traditionalism and modernity
14. Michael Nagy--Psychology  
Academic Year, 1979-80
  - . Study of Neural mechanisms involved in learning and memory abilities of young and adult animals
15. Janis Pallister--Romance Languages  
Academic Year 1979-80
  - . Research on the Renaissance medical figure Ambroise Pare'
16. Vijay Rohatgi--Mathematics and Statistics  
Academic Year 1979-80
  - . Study and research in the field of biometrics and biostatistics
17. Timothy Ross--Accounting and Management Information Systems  
Two-thirds of Academic Year 1979-80
  - . A study of the Scanlon Plan as a method of assisting management to increase national productivity and growth rate
18. Paul Running--Art  
Fall, 1979
  - . Creative productivity in field of painting and selected visitation of museums in the United States, Canada, and Europe
19. Gerald Saddleire--College Student Personnel  
Fall, 1979
  - . Study of patterns of preparation for student personnel counselors and/or administrators for postsecondary institutions, an examination of basic assumptions, curriculum, methodology, and program evaluation
20. Brownell Salomon--English  
Spring, 1979
  - . Completion of a monograph on the structure of folk myth in Shakespeare's Henry V
21. Motupalli Satyanarayana--Mathematics and Statistics  
Winter, 1980
  - . Research and presentation of fully ordered semigroups in a monograph
22. Mohan Shrestha--Geography  
Fall and Winter, 1979-80
  - . Field work and research to analyze the perception of economic opportunities and migration decision processes of the rural population of Nepal.
23. Elden Martin--Biological Sciences  
Academic Year 1979-80
  - . Advanced training in areas of physiology, biochemistry and animal nutrition with a special reference to aging in animals

Provost Ferrari introduced Beverly Mullins, newly appointed Director of Equal Opportunity Compliance, and indicated Ms. Mullins was chosen following screening of 78 applicants for the directorship. He also commented that he was pleased concerning the availability of funds for the faculty improvement leaves as reported.

Dr. Roller commented that the goal for improvement leaves would be one-seventh of the faculty on leave each year; however, he added that the number granted is a good start and that he anticipates this program will be reviewed at an early date with the Faculty Senate in an attempt to identify other sources of support funds.



#2-1978 ERIKSEN'S, INC., TOLEDO OHIO

## REPORTS

Structure and Membership: Campus  
Safety and Security Advisory Committee

Gerald Rigby, Director of the University's Criminal Justice Program, and Committee Chairman, submitted a written report as follows:

TO: Dr. Hollis A. Moore  
President

April 9, 1979

FROM: Gerald Rigby, Chairman  
Campus Safety and Security Advisory Committee

RE: Campus Safety and Security Advisory Committee

This memorandum is to report the organization of the Campus Safety and Security Advisory Committee and its initial meetings.

The Committee was organized on the initiation of Vice President George Postich, as outlined in the attached "Rules and Procedures." This document also indicates the membership of the Committee, the provisions for its meetings, and a set of procedures it will follow.

If you have any questions concerning this Committee I will be most happy to respond. It is my intention by this memorandum to comply with Procedure 8, which requires that Committee Rules and Procedures "be submitted to the Board of Trustees for its concurrence annually."

## CAMPUS SAFETY AND SECURITY ADVISORY COMMITTEE

RULES AND PROCEDURES

As communicated in the letter dated 14 November 1978, from George Postich, Vice President for Operations, the Campus Safety and Security Advisory Committee has been created in a serious attempt to assure that the Department of Campus Safety and Security remains responsive to the needs of the campus community and the Director is provided a vehicle to receive regular inputs from those he serves. Its major role will be advisory and consultative. (Operational matters and policy pronouncements shall continue to be managerial responsibilities of the Director.)

Specific responsibilities of the Committee will include (1) the holding of periodic public meetings to receive comments and recommendations from the public at large, (2) assisting in the development of new concepts and new programs, (3) participation in programs designed to inform the public of potential for criminal activity on campus and (4) providing an ongoing communication link between the department, the campus and the adjacent community.

## Membership:

1. The Campus Safety and Security Advisory Committee shall be composed of the following:

One member from the Student Government Association - George Allen  
One member from the Bowling Green Police Department - Galen Ash  
One member from the Graduate Student Senate - Beth Aufmuth  
One member from Classified Staff - Randy Gallier  
One member from Equal Opportunity Compliance - Beverly Mullins  
One member from the Criminal Justice Program - Jerry Rigby  
One member from the Faculty Senate - Karl Schurr  
One member from Student Affairs - Jan Scottbey  
One member from Minority Students - Ken Simonson  
One member from Campus Safety and Security (ex officio) - Bill Bess

2. Additional members may be added by the committee by an affirmative vote of two-thirds of the committee members.
3. Replacement of members will be made by nomination by the Vice President for Operations, with the advice and consent of the committee by two-thirds vote.
4. All members shall have full and equal participatory rights on the committee, including but not limited to the right to vote on all matters presented to the committee. The only ex officio member serving without such rights will be the Director, Campus Safety and Security.

## Meetings:

1. The committee will meet normally in regular session each month on the third Tuesday of the month, during the academic year.
2. Provisions shall be made by the members present in the area during the summer months for meeting during the summer.
3. Any three members may request a special meeting of the committee, and such meetings will be called by the chair at the earliest practical time.
4. Groups or individuals having matters to present before the committee may do so at the regular monthly meeting.
5. Groups or individuals having matters to be placed before the committee may request a special meeting. Upon receipt of such a request, the chair shall determine if from the body, three members agree that such a meeting should be called. If three agree, the special meeting will be called at the earliest practical time.

## Procedures:

1. The committee will select a chair and a secretary who shall serve at the pleasure of the committee and perform the duties normally associated with such offices.



Procedures (continued):

2. Business before the committee will be conducted informally (as opposed to formally according to Robert's Rules of Order) until such time as one member requests instigation of formal procedures at which time Robert's Rules of Order will be applicable.
3. At all times, except by express action of the committee, it shall be understood that statements by any member of the committee are expressions of the individual concerned only and not of the committee.
4. While meetings of the committee shall normally be open, it is necessary that discussion dealing with personnel matters be in executive session. The committee shall go into executive session upon the affirmative vote of two-thirds of its members present or voting.
5. A quorum for conducting business shall be a majority of the membership (5 out of 9).
6. Sub-committees may be appointed from time to time to facilitate the business of the committee. In every case, unless expressly authorized otherwise, the sub-committee shall report to the committee prior to any official action on the referred matter.
7. These rules and procedures may be added to, amended or deleted by a two-thirds vote of the membership.
8. These rules and procedures shall be submitted to the Board of Trustees for its concurrence annually.
9. The committee shall submit an annual report to the Board of Trustees on its activities.

Adopted by vote of the Committee, February 27, 1979

Vice President Postich commented that this Committee has been created as a result of recommendations by the Ad Hoc Police Panel in its final report to the Board on November 10, 1977.

In response to a question by Mr. Spiegel, Provost Ferrari said he would plan for a report on the Upward Bound Program to be included on the agenda for the next meeting.

## REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - David Roller

Dr. Roller submitted a written report which will be placed in the official files. He remarked briefly on the vocal opposition--less vocal support--accorded the potential merger of the two public television stations in the area: WBGU - Channel 57 and WOTE - Channel 30 (Toledo) and concluded such action perhaps appropriate if several hundred thousand dollars savings in operations costs could be realized and the strength of the existing educational programs preserved.

Undergraduate Student Representative - Frank Aveni

Mr. Aveni submitted a written report which will be placed in the official files. He praised the work of Jim Whalen who conducted a survey of 1000 students in the fall of 1978 to determine their most pressing needs. He stated that advising was viewed as the third most pressing problem and that the report included a list of advising complaints. He read a list of recommendations to strengthen the advising structure:

## ADVISING RECOMMENDATIONS

We, the Student Government Association of Bowling Green State University, recommend that each of the five colleges implement the following changes in their advising structure.

- 1) Each Faculty Advisor should send out a personalized letter to every student that has been assigned to him at the beginning of the Fall, Winter, and Spring quarters. This letter should include the Advisor's phone number, room number, and office hours for the current quarter. This letter will accomplish three objectives:
  - a) The Faculty Advisor will be forced to become more aware of the students he has been assigned to.
  - b) This will eliminate the bureaucratic and impersonal treatment that many students now receive.
  - c) By mailing the letter out early in the quarter, students will come in during the low point of the advising period and eliminate the fifth and sixth week rush.
- 2) At the beginning of the Spring Quarter, each Faculty Advisor should mail to his respective sophomore students a general education checklist along with the personalized letter. This will enable students to pinpoint their general studies deficiencies before they enter their junior year. This will eliminate the problem of seniors taking introductory 100-level courses.
- 3) Require each college office to hold an exit interview with any students who leave the college. This will provide the student with an opportunity to express his reasons for leaving the college. Any dissatisfactions expressed will aid the college in implementing proper corrective procedures.
- 4) Require the college offices to make an appointment with any entering students to discuss all applicable policies and procedures of the college.
- 5) Require each Faculty Advisor to have all pertinent college academic literature available in his office. This will familiarize the Advisor with college policies and make all college information readily accessible to the student.
- 6) Require each Faculty Advisor to make a notation in the student's file each time the



# Proceedings, Trustees Bowling Green State University

April 19<sup>19</sup>79

May 17, 1979

2-1978 ERIKSEN'S, INC., TOLEDO OHIO

Advisor is consulted. This should include a brief statement of what was said in the conference. Again, this will force the Faculty Advisor to become more aware of his advising responsibility and more aware of who his respective students are. It will also serve as a reference tool for the college office.

- 7) After each advising session is held, make an objective questionnaire available to the student. This should include questions that will determine the effectiveness of each Advisor. The results should be evaluated by the college office.
- 8) With regard to the senior checklist, mail this out to all seniors three quarters prior to their anticipated graduation. For example, seniors graduating in June should receive the checklist at the beginning of the Fall quarter. Any senior not returning the checklist should receive a personal phone call from the college office or Faculty Advisor. This will call attention to any deficiencies before it is too late. In other words, students anticipating June graduation will receive any bad news by the end of the Fall quarter, giving them adequate time to make up any additional hours needed.
- 9) Students remaining in the same college should retain the same Faculty Advisor until graduation so that a mutually beneficial rapport can be developed between the two.
- 10) Require each Advisor who is in charge of the departmental advising to hold a monthly conference with the college office. This will provide the college with feedback on the effectiveness of each department's advising and provide the departments with any new pertinent college information.
- 11) With regard to the College of Business Administration only, instruct the department offices to assign each student a Faculty Advisor. Each Faculty Advisor should keep a file in his office on his assigned students. The file should contain each student's ACT profile sheet, grades, and program status report.

Mr. Spiegel called the information "very good" and indicated he was pleased with the "spirit of cooperation exhibited" in student planning.

Provost Ferrari said that the recommendations will be taken to the Academic Council and expressed his thanks for the "excellent" report.

## Graduate Student Representative - W. Theodore (Ted) Forsberg

Mr. Forsberg submitted a written report which will be placed in the official files. He stated that he had enjoyed his brief term as president of the Graduate Student Senate and that his successor, Jerry Krygier, was elected to take office effective April 30. He announced that the Graduate Student Senate will send a report to trustees on the Professional Development Fund for graduate students.

## Firelands College Board Representative - Wallace Glenwright

Mr. Glenwright reported that the activities at the Firelands Campus are "going very smoothly" and that the faculty and staff are involved in preparation for the visit of the North Central Association evaluation team.

## ANNOUNCEMENTS

The Vice Chairman announced that the next meeting will be held on Thursday, May 17, in the McFall Center Assembly Room at 10:00 a.m. The Board Secretary, Richard Edwards, explained the necessity to arrange for the May meeting on the Bowling Green Campus and the possibility of scheduling a meeting during the summer months at the Firelands Campus.

## ADJOURNMENT

Hearing no objection, the Vice Chairman declared the meeting adjourned at 12:54 p.m.

## INFORMATIONAL MATERIAL

The following material was made available to the members present and/or forwarded by mail (not considered as a formal agenda item):

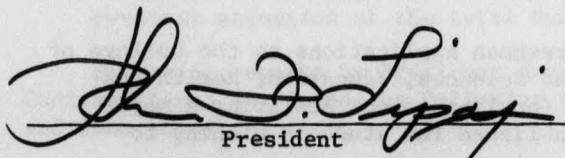
Monitor - Vol. 2, Nos. 11, 12, and 13

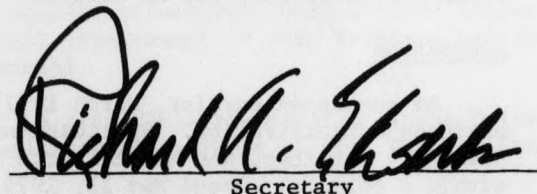
Research & Development Newsletter - Vol. 12, Nos. 3 (March), 4 (April), 5 (May)

Athletics - brochures: Men's Track 1979; Women's Track 1979; Men's Golf 1979; Baseball 1979;

1979 Schedule - Baseball, Football, Golf, Lacrosse, Softball, Tennis, Track; Women's Tennis 1979 (brochure)

js

  
President

  
Secretary

Bowling Green, Ohio  
May 17, 1979

In keeping with the official meeting notice, the Board of Trustees met in the McFall Center Assembly Room, with the following members present: John Lipaj, Chairman; M. Shad Hanna; Robert Ludwig; Frazier Reams, Jr.; Norman Rood; Charles Shanklin; and Arthur Spiegel. Albert Dyckes, Vice Chairman, and William Spengler, Jr., could not attend because of schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; Evron Collins, Faculty Senate Secretary, representing David Roller, Faculty Representative; Thomas Washbush, Undergraduate Student Representative; Gerald E. (Jerry) Krygier, Graduate Student Representative; Dean Algalee Adams, Firelands College, and R. Hollis Matherly, representing the Firelands College Board; Myron Chenault, Assistant Vice President--Institutional Contracts; Ramona Cormier, Associate Provost; Richard Eakin, Vice Provost for